



# VIGNAN'S INSTITUTE OF ENGINEERING FOR WOMEN

(Approved by AICTE & Affiliated to JNT University, Kakinada) Estd. 2008

ISO 9001:2015, ISO 14001:2015, OHSAS 18001:2007 Certified Institution

KapujaggaraJupeta, VSEZ (Post), Visakhapatnam-530 049, Andhra Pradesh, India

Phone : 9133300357, 8886066339 :: Fax : 0891-2010485

E-mail : view.office2008@gmail.com, viewprincipal@gmail.com

website : www.vignanview.org

VIEW/Principal/Office order/2021/10

Dt: 19-10-2021

## PROCEEDINGS OF THE OFFICE ORDER

A committee consisting of the following members is hereby constituted as "Grievances Redressal Cell (GRC)" for the academic year 2021-22

Sl. No	Name of the staff	Designation	Position
1.	Dr. J. Sudhakar	Principal	Chairman
2.	Prof. A. Sessa Rao	Academic Director	Member
3.	Dr. K. Vijaya Kumar	HoD-CSE	Member
4.	Dr. Ch. Ramesh Babu	HoD-ECE	Member
5.	Dr. K. Durga Syam Prasad	HoD-EEE	Member
6.	Dr. B.Prakash	HoD-IT	Member
7.	Dr. V. Anand Babu	HoD-MECH	Member
8.	Dr. M. PardhaSaradhi	HoD-MBA	Member
9.	Dr. K. Chaitanya	HoD-BS&H	Member
10.	Dr. T. RadhaKrishna Murty	Professor-BS&H	Member
11.	Dr. K. Jayasri	Professor-CSE	Member
12.	Mrs. T. Sandhya Kumari	Assoc. Professor-ECE	Member
13.	Mrs. K. Therissa	Assistant Professor-EEE	Member
14.	Mrs. S. Kalyani	Assistant Professor-IT	I/C- Grievance

### Functions of GRC:

1. The committee should meet once in a month.
2. Receives complaints and grievances from students.
3. The coordinator compiles the complaints received from the students and submit to the committee.
4. Suggestion boxes are placed in all the four floors and students are supposed to drop their grievances into the boxes.
5. The boxes should be opened in the presence of Principal and I/c of the Grievance cell

**Term :** Two years and shall continue to be in force until reconstruction.

**Meetings :** The meetings may be scheduled as and when necessary

Copy to : All HoDs

  
ECE

  
EEE

  
CSE

  
ME


  
MBA

  
BS&H

  
BS&H

Coordinator:



  
PRINCIPAL  
Vignan's Institute of  
Engineering for Women  
K.J. Peta, VSEZ (P.O.)  
Visakhapatnam-49



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VIEW/Principal/Office order/2020/10(15)

Date: 21/08/2020

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Sl.No	Name of the Staff	Designation	Role
1.	Dr.J.Sudhakar	Principal	Chairman
2.	Prof.A.Sesha Rao	Academic Director	Member
3.	Dr.K.Vijaya Kumar	HoD-CSE	Member
4.	Dr.Ch.Ramesh Babu	HoD-ECE	Member
5.	Dr.K.DurgaSyam Prasad	HoD-EEE	Member
6.	Dr.B.Prakash	HoD-IT	Member
7.	Dr.M.Nagendrababu	HoD-MECH	Member
8.	Dr.M.PardhaSaradhi	HoD-MBA	Member
9.	Dr.K.Chaitanya	HoD-BS&H	Member
10.	Dr.T.RadhakrishnaMurthy	Professor-BS&H	Member
11.	Mrs.P.Vijaya Bharathi	Assoc. Professor-CSE	Member
12.	Mrs.T.Sandhya Kumari	Assoc. Professor-ECE	Member
13.	Dr.K.Jyothsna	Assoc. Professor-BS&H	Member
14.	Mrs. K. Therissa	Assoc. Professor-EEE	Member
15.	Mrs.S.Kalyani	Assoc. Professor-IT	I/c. Grievance Cell

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*[Signature]*  
21/8/2020  
PRINCIPAL

Copy to: All HoDs

*[Signature]* ECE  
*[Signature]* EEE



*[Signature]* IT  
*[Signature]* ME

*[Signature]* MBA

*[Signature]* BS&H

Coordinator: *[Signature]*

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VIEW/Principal/Office order/2019/08

Dt: 19-08-2019

## PROCEEDINGS OF THE OFFICE ORDER

A committee consisting of the following members is hereby constituted as "Grievances Redressal Cell (GRC)" for the academic year 2019-20

Sl. No	Name of the staff	Designation	Position
1.	Dr. J. Sudhakar	Principal	Chairman
2.	Prof. A. Sessa Rao	Academic Director	Member
3.	Dr. K. Vijaya Kumar	HoD-CSE	Member
4.	Dr. Ch. Ramesh Babu	HoD-ECE	Member
5.	Dr. K. Durga Syam Prasad	HoD-EEE	Member
6.	Dr. B.Prakash	HoD-IT	Member
7.	Dr. V. Anand Babu	HoD-MECH	Member
8.	Dr. M. PardhaSaradhi	HoD-MBA	Member
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VIEW/Principal/Office order/2018/21(15)

Date: 07/07/2018

## PROCEEDINGS OF THE OFFICE ORDER

A committee consisting of the following members is hereby constituted as "Grievances Redressal Cell (GRC)".

Sl.No	Name of the Staff	Designation	Role
1.	Dr.J.Sudhakar	Principal	Chairman
2.	Prof.A.Sesha Rao	Academic Director	Member
3.	Dr.K.Vijaya Kumar	HoD-CSE	Member
4.	Mr.Ch.Ramesh Babu	I/c HOD-ECE	Member
5.	Prof.K.DurgaSyam	HoD-EEE	Member
6.	Dr.B.Prakash	HoD-IT	Member
7.	Mr.V.Anandababu	HoD-MECH	Member
8.	Dr.S.Ramesh	HoD-MBA	Member
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EEE




  
IT

  
ME

  
MBA

  
BS&H

Coordinator:  Direct Copy: 

  
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PRINCIPAL



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VIEW/Principal/Office order/2017/16(15)

Date: 18/07/2017

## PROCEEDINGS OF THE OFFICE ORDER

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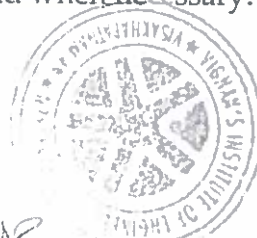
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3.	Prof.S.Ram Prasad Reddy	HoD-CSE	Member
4.	Mr.Ch.Ramesh Babu	I/c HoD-ECE	Member
5.	Prof.K.DurgaSyam Prasad	HoD-EEE	Member
6.	Mr.Hari Jyothula	HoD-IT	Member
7.	Mr.V.Anandababu	HoD-MECH	Member
8.	Dr.S.Ramesh	HoD-MBA	Member
9.	Mr.V.Srinivasa Rao	HoD-BS&H	Member
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